Gazette Date: 30/12/2016 Last Date: 01/02/2017
Category No: 498/2016

SECOND NCA NOTIFICATION

Applications are invited through "ONE TIME REGISTRATION" scheme by online only from qualified candidates of Scheduled Tribe Community in Kerala for appointment in the under mentioned post in Kerala Government Service. This is the second NCA notification issued as no eligible and qualified Scheduled Tribe candidates were available for this post as per the first NCA notification published in Gazette dated 15/10/2012 as Category No.524/2012.

1.	**Department**	:	Information and Public Relations
2.	**Name of post**	:	Assistant Information Officer
3.	**Scale of pay**	:	₹ 27800-59400
4.	**No. of vacancy**	:	1 (One) - Scheduled Tribe

The above vacancy is now in existence. The Ranked list published as per this notification will be valid till candidates are advised and appointed against the above vacancy earmarked for ST community but remain unfilled due to the paucity of candidates during the currency of the ranked list published on 09-11-2011 for the post (Category No. 15/2008).

5. **Method of appointment** : Direct Recruitment (from candidates of Scheduled Tribe Community only)

Note: Applications submitted by candidates other than those belonging to Scheduled Tribe Community will be summarily rejected. Individual communications regarding the rejection of their application will not be issued.

6. **Age Limit :** Age 19-44. Only candidates born between 02-01-1972 and 01-01-1997 (both dates included) are eligible to apply for the post. (Including relaxation in para 2 (i) of the General Conditions)
[For conditions regarding age relaxation , please see para 2 (except 2(i) of part II General conditions]

7. **Qualifications :**

1) B.A., B.Sc.or B.Com. degree of any recognised University.
2) Two years experience in a Government publicity Organisation or publicity department of a private organization or firm or the editorial section of a daily newspaper or news agency.
3) Ability to prepare press Bulletin and press publicity handouts.

Note: KS &SSR Part II Rule 10(a) (ii) is applicable.

The aptitude for publicity work and ability to prepare press Bulletin and publicity handouts being assessed on the basis of rank in a common written test to be conducted by the Public Service Commission.

Desirable: - Publication of works in English or Malayalam on Literature, Art, Culture, Economics or Politics and/or experience in editorial work in an English or Malayalam Newspaper.

Experience Certificate :- The candidate should produce experience certificate in the form given below:

CERTIFICATE OF EXPERIENCE

Name of the Institution   :

Registration Number with date of Registration   :

Authority from where registration obtained   :

Issued to Sri/Smt...(here enter name and address of the candidate). This is to certify that the above mentioned person has worked/is working in the Institution as...(here enter the name of post hold or held) as Regular worker/ Temporary worker/Apprentice/Trainee/casual Labourer (Strike off whichever is not applicable)on Rs...per day/per mensem for a period of.......................................Years...............................months......................................days from...........................to..

Place :   Dated Signature, Name and
Date :   Designation of the issuing Authority
                                                             With name of institution.

(Office seal)

DECLARATION

Certified that Sri/Smt.................................mentioned in the above Experience Certificate has worked/is working as..(specify the name of post held and nature of employment) in the above institution during the period mentioned therein as per the entry in................register (Name of the register to be specified) maintained by the employer as per the provision of the …......................................Act (Name of Act/Rules to be specified)

Also certified that I am the authorized officer to inspect the registers kept by the employer as per the provisions of the.................................Act/Rules of the State/Central Government.

Place: Dated Signature, Name of
Date: Attesting Officer with designation
                                                                   and Name of office

(Office Seal)

Note :- 1.   Proof reading and similar items of work in a Newspaper office not involving original writing will not be considered as journalistic experience.

2.   The veracity of the experience certificate will be subjected to scrutiny and legal action will be initiated against those who issue and candidates who produce bogus certificate. The experience certificate should be got attested by an authorized officer of the State/Central Government.

8.   Mode of submitting application:-

Candidates must register as per "ONE TIME REGISTRATION" with the Official web-site of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and Password. Candidates must click on the 'Apply now' button of the respective posts in the Notification Link to apply for the post. The Photograph uploaded should be one taken after 31/12/2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10

years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application by clicking the link Registration Card in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile, candidates must ensure correctness of the information on their profile. They must quote User-Id for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. The applications will be summarily rejected if non compliance with the notification is found in due course of processing. Documents to prove qualification, Experience, community, age etc have to be produced as and when called for. **Candidates who have AADHAAR card should add AADHAAR card as I.D Proof in their profile**

9. If a Written/OMR Test is conducted as part of this selection, Admission Ticket for eligible candidates will be made available in their Profile for One Time Registration and the date of downloading will be included in the Examination Calendar. Candidates can download Admission

Ticket for 15 days from this date. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.

10.   **Last date for receipt of Applications:01.02.2017 Wednesday upto 12.00 Midnight.**

11. **Address to which applications are to be sent:** www.keralapsc.gov.in

(For instructions on Photo, ID Card etc   please also see part II of the General Conditions)

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SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION

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